

Out-of-State OCLC Boot Camp

OCLC Tips/Tricks

Tinley Park Public Library

April 6, 2009

JUST ADDED

Monday, April 6 1:30 p.m. – 4:00 p.m.

Location: **Tinley Park Public Library**
7851 Timber Drive
Tinley Park, IL 60477

Fee: \$0

Facilitators: Kate Boyle - Resource Sharing Manager

Audience: Interlibrary Loan Staff

Limit: **12**

Register by: Thursday, April 2, 2009

This class is designed for OCLC libraries that are expanding their service to include out-of-state Interlibrary Loan

We will be discussing: the advantage of joining LVIS (Libraries Very Interested in Sharing), using IFM to manage out-of-state loan fees, creating custom holdings groups and paths, updating your constant data records, ILL loan fees, shipping concerns.

Bring your OCLC authorization and password as we will be updating your administrative settings.

Note: If you have already registered for Boot Camp training and wish to change to an alternate date and location, please call Jody, (630) 734-5121



Metropolitan
Library
System

Register:

- > online at www.mls.lib.il.us/calendar
Online registration is easy, you create your own login and can register immediately. You will receive an email confirmation of your registration and an automatic notification if a class is cancelled.
- > by faxing this registration form to:
(630) 734-5050, attn: Jody Rubel
- > by email to illdept@mls.lib.il.us
Specify your name, library, title of event, and event number
- > If you need an accommodation for a disability, please contact Jody Rubel at (630) 734-5121 at least five working days prior to the event.

Out-of-State OCLC Boot Camp
OCLC Tips/Tricks
Monday, April 6, 2009
Tinley Park Public Library

125 Tower Drive
Burr Ridge, IL 60527
(630) 734-5160
(630) 734-5050 (fax)

Name: _____

Library Name: _____

Library Phone: _____

Library Fax: _____

Email Address: _____

Limit 12 – Register by Thursday, April 2

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