

Out-of-State OCLC Boot Camp

OCLC Tips/Tricks

Eisenhower Public Library District

March 25, 2009

JUST ADDED

Wednesday, March 25 9:30 a.m. – 12:00 p.m.

Location: **Eisenhower Public Library District**
4613 N. Oketo
Harwood Heights, IL 60706

Fee: \$0

Facilitators: Kate Boyle - Resource Sharing Manager

Audience: Interlibrary Loan Staff

Limit: **12**

Register by: Monday, March 23, 2009

This class is designed for OCLC libraries that are expanding their service to include out-of-state Interlibrary Loan

We will be discussing: the advantage of joining LVIS (Libraries Very Interested in Sharing), using IFM to manage out-of-state loan fees, creating custom holdings groups and paths, updating your constant data records, ILL loan fees, shipping concerns.

Bring your OCLC authorization and password as we will be updating your administrative settings.

For additional classes, please see the calendar of events for [April](#).

Note: If you have already registered for Boot Camp training and wish to change to an alternate date and location, please call Jody, (630) 734-5121



Metropolitan
Library
System

Register:

- > online at www.mls.lib.il.us/calendar
Online registration is easy, you create your own login and can register immediately. You will receive an email confirmation of your registration and an automatic notification if a class is cancelled.
- > by faxing this registration form to:
(630) 734-5050, attn: Jody Rubel
- > by email to illdept@mls.lib.il.us
Specify your name, library, title of event, and event number
- > If you need an accommodation for a disability, please contact Jody Rubel at (630) 734-5121 at least five working days prior to the event.

Out-of-State OCLC Boot Camp
OCLC Tips/Tricks
Wednesday, March 25
Eisenhower Public Library

125 Tower Drive
Burr Ridge, IL 60527
(630) 734-5160
(630) 734-5050 (fax)

Name: _____

Library Name: _____

Library Phone: _____

Library Fax: _____

Email Address: _____

Limit 12 - Register by Monday, March 23